Pacific Ship Repair & Fabrication, Inc.

# **SPECIAL TERMS AND CONDITIONS**

for work under

**Military Sealift Command Contract** 

N62387-15-D-7507

In the San Diego, CA and Bremerton, WA Areas

Special Terms and Conditions applicable to work performed under MSC Contract N62387-15-D-7507 in the San Diego, CA and/or Bremerton, WA areas.

The following terms are requirements of Pacific Ship Repair & Fabrication, Inc. (Pacship) Prime Contract with Government, as modified by Buyer. In addition to any General Purchase Order Terms and Conditions, they shall be incorporated into any agreement between Buyer and Seller when referenced on the Purchase Order.

#### Section B - Supplies or Services and Prices

No Flow-downs

#### **Section C - Descriptions and Specifications**

DESCRIPTION/SPECS
DESCRIPTION AND SPECIFICATIONS

#### **GENERAL**

1.1. This is a contract for ship repair. MSC vessels will be berthed at Government or commercial provided piers (contractor not required to have pier space). Contractor is required to have access to a marine repair facility for necessary shop repairs and testing. All work will be done in accordance with applicable United States Coast Guard (USCG) and American Bureau of Shipping (ABS) Regulations and Rules.

#### 2. MILITARY SEALIFT COMMAND VESSELS

2.1. The following is a nonexclusive list of the Military Sealift Command vessels that may be repaired under this contract. This listing is subject to change (increase or decrease) as Military Sealift Command adds or removes vessels from its inventory. MSC is entitled to have work performed on any of its vessels.

Dry Cargo/Ammunition Ships (T-

AKE) Fast Combat Support Ships (T-

AOE) Fleet Replenishment Oilers (T-

AO) Cable Laying/Repair Ship (T-

ARC) Fleet Ocean Tugs (T-ATF)

Hospital Ships (T-AH)

Rescue and Salvage Ships (T-ARS)

Joint High-Speed Vessels (JHSV)

### 3. LOCATION

- 3.1. Contractor is required to perform the work onboard Military Sealift Command vessels as ordered.
- 3.2. The work will generally be performed while the vessel is berthed at a Government or commercial provided pier (contractor not required to have pier space) in the San Diego, CA (e.g., North Island Naval Air Station or NAVBASE 32<sup>nd</sup> Street) and Bremerton, WA (e.g., NAVMAG Indian Island or NAVBASE Kitsap).
- 3.3. Access to the vessel shall be coordinated in advance with the Pacship Facility Security Officer.
- 3.4. Note "REPAIR FACILITY" location requirements in paragraph 12.1 below apply to Subcontractors only to the extent necessary for the work they will accomplish.

#### 4. SERVICES

- 4.1. This contract covers general ship repair work, which includes, but is not limited to, pipefitting; welding; machining; electrical work; boiler making and repairing; diesel engine work; compressor, boiler, pipe, valve, pump, motor, and insulation repairs; lagging renewal; painting; non-skid renewal; cleaning and gas freeing; ventilation system cleaning, and galley system repairs.
- 4.2. The following examples are illustrative of the general scope, nature, complexity and purpose of the type and range of ship repair work to be performed under this contract:

- 4.2.1. Compressor top end overhaul or major overhaul of ship's service or high pressure compressors.
- 4.2.2. Boiler inspections, refractory repairs, tube renewals.
- 4.2.3. Pipe pipe renewals, including carbon steel or CuNi, for various systems.
- 4.2.4. Valve repairs to gate, globe, check, and butterfly valves.
- 4.2.5. Pump overhauls including replacements of bearings, wear rings, shafts, and impellers.
- 4.2.6. Motor reconditioning or rewinding of electric motors.
- 4.2.7. Insulation Repairs insulation renewal.
- 4.2.8. Lagging Renewal bulkhead and overhead insulation renewal.
- 4.2.9. Vessel maintenance painting prepare and coat various surfaces including freeboard, house, kingposts, masts, and superstructure.
- 4.2.10. Non-skid renewal.
- 4.2.11. Cleaning and gas freeing of tanks, voids, and spaces. Provide required gas free chemist services.
- 4.2.12. Cleaning of ventilation systems.
- 4.2.13. Inspections and repairs to galley systems, including griddles, ovens, deep fat fryers, and refrigerators.

# 5. PIER ENTRY, SECURITY AND PERMITS

- 5.1. Contractor must arrange for access to the vessel for all work.
- 5.2. Permits for hot-work, heavy equipment, or permits for any other purpose must be obtained by the Contractor.
  - 5.2.1. Note: Naval Region Southwest (NRSW) requires collection of data related to coating work (painting) done on vessels in the San Diego area. In the event painting is performed during the performance of this contract, contractors will provide the responsible Port Engineer with the information required to comply with this reporting requirement (e.g., name of vessel, location, scope of work)
- 5.3. Base Security clearance, including EPIC and individual base access, for all contract personnel is the responsibility of the contractor.

# 6. WORK HOURS

- 6.1. The contractor shall be available via telephone, 24-hours a day, 7 days a week for emergencies. In emergency situations, the contractor may start work immediately by verbal authorization from the Pacship Contract Administrator or Program Manager.
- 6.2. Ordinarily, work will commence in accordance with the delivery order. Any exceptions and changes shall be authorized by Pacship Contract Administrator only.
- 6.3. Work is to be planned and organized as efficiently as possible.
- 6.4. Once a job has commenced, any contractor caused delays which cause work stoppage shall be at the expense of the contractor.
- 6.5. Contractor personnel are required to work a basic, continuous eight (8) hour day straight-time. No overtime will be allowed except as authorized by the Contracting officer under a delivery order.

#### 6.6. Definitions

- 6.6.1. <u>Standard/Straight Time</u>: Normal work of eight (8) hours per day, five (5) days per week, Monday through Friday.
- 6.6.2. <u>Overtime</u>: Any work in excess of eight (8) hours per day or in excess of 40 hours per week, or work performed on Saturdays.
- 6.6.3. <u>Premium Time:</u> Work performed on holidays or on Sundays.

#### 7. TRAVEL

7.1. In no instance will travel be reimbursed in performance of this contract. Any travel costs associated with a delivery order will be negotiated at a firm-fixed price before issuance of the delivery order.

#### 8. HAZARDOUS MATERIALS

- 8.1. ALL NEW MATERIAL SHALL BE ASBESTOS-FREE. If material which contains asbestos is inadvertently specified on a Contract Guidance Drawing or other document, it shall be the Contractor's responsibility to substitute an otherwise equivalent non-asbestos product, as approved by the MSC Port Engineer.
- 8.2. SAFETY CONTROLS ON ASBESTOS MATERIAL. Certain work items may require the contractor to r e m o v e , for example, insulation or lagging bulkhead materials, which may contain asbestos. Asbestos materials should be handled and disposed of, in accordance with H-3 and all applicable Federal, U. S. Navy, State and local regulations.

#### 9. WORK ORDER CANCELLATION

9.1. Work orders may be canceled in accordance with the clauses incorporated in the contract.

#### 10. REPORTS

10.1. A completion report shall be submitted within 3 days of completion of a Purchase Order. The report must identify Government Furnished material that was consumed or redelivered to the Government during the performance of each order and must include, as applicable, "As found" and "as released" readings. The completion report, in MS Word format unless otherwise specified, must be provided to the Pacship Program Manager via email.

#### 10.2. Reserved

#### 11. SUPERVISION

11.1. Project planning, scoping, supervision, quality assurance, and other administrative requirements are to be included in the man-hour rate.

#### 12. REPAIR FACILITY

12.1. The contractor shall have access to a marine repair facility located within 50 miles of San Diego, CA and/or Bremerton, WA areas to perform general piping repairs, diesel engine repairs, boiler repairs, electrical repairs, mechanical repairs, insulation/lagging, and vessel maintenance painting. (not applicable to OEM's and Technical Representatives identified in the Statement of Work)

#### 13. REQUIRED STANDARD OF WORKMANSHIP

- 13.1. The quality of all services rendered hereunder shall conform to the highest standards in the relevant profession, trade or field of endeavor. Qualified personnel shall perform all services.
- 13.2. All work shall be performed in accordance with applicable USCG and ABS Regulations and to the satisfaction of the Pacship Quality Assurance Department and the Government Port Engineer/COR.

#### 14. PRIOR WRITTEN PERMISSION REQUIRED FOR SUBCONTRACTS

14.1. **None** of the work required by this contract shall be subcontracted to or performed by persons other than the contractor without the prior written consent of the Contracting Officer and the Pacship Contract Administrator.

#### 15. CONTRACTOR FURNISHED MATERIALS

- 15.1. Prices shall be negotiated prior to issuance of purchase order/modification.
- 15.2. Costs for consumable materials such as office supplies, paper, rags, vehicles, equipment fuel costs, and materials consumed or used in the process of repair (e.g. welding rods, paint buckets, paint brushes, protective clothing, and common fasteners) shall be included in the contractor's overhead cost and not separately priced.

#### 16. SHIP REPAIR LABOR RATE (FULLY BURDENED)

16.1. The Contractor's fully loaded man-hour rate will be used for negotiating work to be performed under each Purchase order, and includes Purchase order modifications. The contractor agrees that the number of man hours included in its price proposal for such purchase orders shall include only direct production man hours. For these purposes, direct production man-hours are for skilled labor at the journeyman level expended in direct production as exemplified by the following functions:

Abrasive cleaning/blasting Fire Watch Burning Brazing

Carpentry Electrical Work
Lagging Ship-fitting
Boiler-making Painting
Sheet-metal Work Pipefitting
Machinists (inside and outside)
Labor Staging/scaffolding Diesel

Mechanics

Rigging Welding (including aluminum welding)

16.2. Direct production man hours will include those functions (whether charged directly or indirectly by the Offeror's accounting system) which are herein defined as support for production functions. Necessary support functions shall be considered to be included in the Offeror's fully loaded rate for direct production man hours. Examples of support functions include:

Testing Quality Assurance
Planning Cleaning (except tank

Cleaning) Material handling & Warehousing

Security

Surveying Administration
Transportation Purchasing staff
Lofting Other indirect support

Supervision QA

- 16.3. Material costs, other than consumables, will not be included in the direct production man hour rate.
- 17. Reserved

#### Section - D

No flow-downs

# Section E - Inspection and Acceptance CLAUSES INCORPORATED BY REFERENCE

52.246-2	Inspection Of SuppliesFixed Price	AUG 1996
52.246-16	Responsibility For Supplies	APR 1984
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252.217-7005	Inspection and Manner of Doing Work	JUL 2009
252.217-7006	Title	DEC 1991
252.217-7013	Guarantees	DEC 1991
252.246-7000	Material Inspection And Receiving Report	MAR 2008

#### Section F - Deliveries or Performance

# **PLACES OF PERFORMANCE**

Work will be performed aboard MSC vessels at Government or commercial provided piers (contractor not required to have pier space) in the San Diego, CA and Bremerton, WA areas as specified on each individual RFQ and Purchase Order.

#### PLACES OF DELIVERY: DESTINATION

All items and data furnished hereunder shall be delivered with all transportation charges paid by the contractor to the final destination. (F.O.B. Destination)

#### CLAUSES INCORPORATED BY REFERENCE

52.242-15	Stop-Work Order	AUG 1989
52.242-17	Government Delay Of Work	APR 1984
52.247-34	F.O.B. Destination	NOV 1991
252.217-7009	Default	DEC 1991

#### CLAUSES INCORPORATED BY FULL TEXT

# 52.211-11 LIQUIDATED DAMAGES--SUPPLIES, SERVICES, OR RESEARCH AND DEVELOPMENT (SEP 2000)

- (a) If the Contractor fails to deliver the supplies or perform the services within the time specified in this contract, the Contractor shall, in place of actual damages, pay to Pacship, as assessed by the Government, liquidated damages for each day of delay of the vessel the dollar value noted in the individual task/Purchase order; provided, however, that liquidated damages shall not exceed ten percent (10%) of the initial job.
- (b) If the Government terminates this contract in whole or in part under the Default--Fixed-Price Supply and Service clause, the Contractor is liable for liquidated damages accruing until the Government reasonably obtains delivery or performance of similar supplies or services. These liquidated damages are in addition to excess costs of repurchase under the Termination clause.
- (c) The Contractor will not be charged with liquidated damages when the delay in delivery or performance is beyond the control and without the fault or negligence of the Contractor as defined in the Default--Fixed-Price Supply and Service clause in this contract.

  (End of clause)

# **Section G - Contract Administration Data**

# **CONTRACT ADMIN**

G-1 POINT OF CONTACT

For information regarding this document please contact: Pacship Contract Administrator listed on the Purchase Order (TBD), or Gary Thomas, Director of Contracts, 619.232.3200 x 121

#### G-2 PURCHASE ORDER POINT OF CONTACT

Contractor shall provide a single point of contact (POC) and alternate for all Purchase orders issued under the contract. The contractor shall provide the name, mailing address, telephone number, facsimile number and email address for the POC and POC alternate. The POC shall be available to the Pacship Contract Administrator or his/her designated representative on a 24-hour emergency basis.

# **Section H - Special Contract Requirements**

# H-2 - HOLIDAYS

The holidays applicable to this contract are:

New Years Day 1 January

Martin Luther King Day Third Monday in January
President's Day Third Monday in February
Memorial Day Last Monday in May

Independence Day 4 July

Labor Day First Monday in September Columbus Day Second Monday in October

Veteran's Day 11 November

Thanksgiving Day Fourth Thursday in November

Christmas Day 25 December

#### H-3 - PREVENTION OF THE DISCHARGE OF OIL AND HAZARDOUS SUBSTANCES

- (a) Policy. In compliance with Executive Order Number 11752 (38 F.R. 34793), the policy of the Department of the Navy is to conform to the provisions of the Federal Water Pollution Control Act, as amended (33 U.S.C. 1251 et seq), and the Oil Pollution Act of 1990, as amended (33 U.S.C. 2701 et seq), insofar as these Acts prohibit the discharge of oil, oily mixtures, and hazardous substances, and regardless of whether or not these Acts pertain specifically to the Naval vessel and shore activities. The provisions of this clause are intended to implement that policy with respect to the vessel(s) being constructed or undergoing repair and overhaul under this contract.
- (b) Definitions. For the purpose of this clause, the terms "oil," "oily mixtures," "hazardous substance," and "discharge" shall have the meanings as defined in the Acts referred to in Paragraph (a) of this clause and other environmental statutes.
- (c) Trials. Prior to commencement of any dock or sea trials hereunder, the Contractor shall assure the Pacship and the COR by demonstrations, completed test memoranda, or other means reasonably acceptable to the COR that all equipment, the function of which is to prevent the accidental discharge of oil, oily mixtures, or hazardous substances from the vessel, that the Contractor is required by the specifications to install, are fully operable.
- (d) Reports. The contractor shall, as soon as he has knowledge of any discharge of oil, oily substance, or hazardous substance from the vessel, immediately notify the MSCREP thereof, and Pacship, and shall immediately take all reasonable steps to prevent further discharge. Within 24 hours thereafter, the Contractor shall file with the Pacship and COR the "Oil or Hazardous Substance Discharge Report" using a format that is acceptable to the COR and Pacship
- (e) Liability. The Contractor shall not be liable for the costs incurred by the Government for the removal of such oil, oily mixture, or hazardous substance, except that the Contractor shall be liable to the Government for all such costs of removal where such discharge was the result of willful negligence or willful misconduct within the privity and knowledge of the Contractor.

# H-4 PAPERLESS CONTRACT ADMINISTRATION

Prior to start of the Performance Period, the Contractor shall coordinate with the Pacship Contract Administrator an electronic mail procedure for transmission of all contractual documents and correspondence. Contractors shall receive all contractual documents and correspondence via this method, and shall submit all correspondence and proposal information in the same manner. Scanners may be used for documents requiring signatures. MSC utilizes the MS Office suite of applications (i.e. Word, Excel) and Adobe Acrobat to conduct its contracting administration.

Contractors wishing to do business with Pacship, for MSC shall utilize same programs.

# **Section I - Contract Clauses**

# CLAUSES INCORPORATED BY REFERENCE

52.202-1	Definitions	NOV 2013
52.203-3	Gratuities	APR 1984
52.203-5	Covenant against Contingent Fees	APR 1984
52.203-6	Restrictions on Subcontractor Sales to the Government	SEP 2006
52.203-7	Anti-Kickback Procedures	MAY 2014
52.203-8	Cancellation, Rescission, and Recovery of Funds for Illegal or Improper Activity	MAY 2014
52.203-10	Price or Fee Adjustment for Illegal or Improper Activity	MAY 2014
52.203-12	Limitation on Payments to Influence Certain Federal Transactions	OCT 2010
52.203-13	Contractor Code of Business Ethics and Conduct	APR 2010
52.204-4	Printed or Copied Double-Sided on Postconsumer Fiber Content Paper	MAY 2011
52.209-6	Protecting the Government's Interest When	AUG 2013
	Subcontracting With Contractors Debarred, Suspended,	
	or Proposed for Debarment	
52.210-1	Market Research	APR 2011
52.211-5	Material Requirements	AUG 2000
52.211-15	Defense Priority and Allocation Requirements	APR 2008
52.215-2	Audit and RecordsNegotiation	OCT 2010
52.215-8	Order of PrecedenceUniform Contract Format	OCT 1997
52.215-14	Integrity of Unit Prices	OCT 2010
52.219-6	Notice of Total Small Business Set-Aside	NOV 2011
52.219-8	Utilization of Small Business Concerns	MAY 2014
52.219-14	Limitations on Subcontracting	NOV 2011
52.219-16	Liquidated Damages-Subcontracting Plan	JAN 1999
52.219-28	Post-Award Small Business Program Representation	JUL 2013
52.222-1	Notice to the Government of Labor Disputes	FEB 1997
52.222-20	Contracts for Materials, Supplies, Articles, and Equipment Exceeding \$15,000	MAY 2014
52.222-26	Equal Opportunity	MAR 2007
52.222-35	Equal Opportunity for Veterans	SEP 2010
52.222-36	Affirmative Action for Workers with Disabilities	OCT 2010
52.222-37	Employment Reports on Veterans	SEP 2010
52.222-40	Notification of Employee Rights under the National Labor Relations Act	DEC 2010
52.222-50	Combating Trafficking in Persons	FEB 2009
52.223-3	Hazardous Material Identification and Material Safety Data	JAN 1997
52.223-5	Pollution Prevention and Right-to-Know Information	MAY 2011
52.223-6	Drug-Free Workplace	MAY 2001
52.223-12	Refrigeration Equipment and Air Conditioners	MAY 1995
52.223-18	Encouraging Contractor Policies to Ban Text Messaging	AUG 2011
	While Driving	
52.225-8	Duty-Free Entry	OCT 2010
52.225-13	Restrictions on Certain Foreign Purchases	JUN 2008
52.226-1	Utilization of Indian Organizations and Indian-Owned	JUN 2000
	Economic Enterprises	

52.227-1 52.227-2	Authorization and Consent Notice and Assistance Regarding Patent and Copyright Infrir	DEC 2007
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52.227-3	Patent Indemnity	APR 1984
52.229-3	Federal, State and Local Taxes	FEB 2013
52.232-8	Discounts for Prompt Payment	FEB 2002
52.232-9	Limitation on Withholding Of Payments	APR 1984
52.232-11	Extras	APR 1984
52.232-17	Interest	MAY 2014
52.232-18	Availability of Funds	APR 1984
52.232-23 Alt I	Assignment of Claims (May 2014) - Alternate I	APR 1984
52.232-33	Payment by Electronic Funds TransferSystem for Award Management	JUL 2013
52.233-1 Alt I	Disputes (May 2014) - Alternate I	DEC 1991
52.233-3	Protest After Award	AUG 1996
52.233-4	Applicable Law for Breach of Contract Claim	OCT 2004
52.237-2	Protection of Government Buildings, Equipment, and	APR 1984
	Vegetation	
52.242-2	Production Progress Reports	APR 1991
52.242-13	Bankruptcy	JUL 1995
52.243-6	Change Order Accounting	APR 1984
52.244-5	Competition In Subcontracting	DEC 1996
52.245-1	Government Property	APR 2012
52.246-20	Warranty of Services	MAY 2001
52.247-63	Preference for U.S. Flag Air Carriers	JUN 2003
52.249-2	Termination for Convenience of the Government (Fixed- Price)	APR 2012
52.249-8	Default (Fixed-Price Supply & Service)	APR 1984
252.201-7000	Contracting Officer's Representative	DEC 1991
252.203-7001	Prohibition On Persons Convicted of Fraud or Other Defense-	DEC 2008
252.203-7002	Contract-Related Felonies Requirements to Inform Employees of Whistleblower Rights	CED 2012
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252.204-7003		APR 1992
252.204-7004 Alt A	,	FEB 2014
252.204-7005	Oral Attestation of Security Responsibilities	NOV 2001
252.205-7000	Provision of Information to Cooperative Agreement Holders	
252.209-7004	Subcontracting With Firms That Are Owned or Controlled By	
252 245 7000	The Government of a Terrorist Country	MAR 2014
252.215-7000	Pricing Adjustments	DEC 2012
252.217-7003	Changes	DEC 1991
252.217-7004	Job Orders and Compensation	MAY 2006
252.217-7006	Title	DEC 1991
252.217-7007	Payments	DEC 1991
252.217-7008	Bonds	DEC 1991
252.217-7009	Default	DEC 1991
252.217-7010	Performance	JUL 2009
252.217-7011	Access to Vessel	DEC 1991
252.217-7012	Liability and Insurance	AUG 2003
252.217-7013	Guarantees  Displayers of Lines	DEC 1991
252.217-7014 252.217-7015	Discharge of Liens Safety and Health	DEC 1991
252.217-7015 252.217-7016	Plant Protection	DEC 1991 DEC 1991
252.217-7016	Notification to Delay Performance	JUN 1998
252.223-7011	Hazard Warning Labels	DEC 1991
252.223-7001	Drug Free Work Force	SEP 1988
252.223-7004	Prohibition on Storage and Disposal Of Toxic And	APR 2012
	Hazardous Materials	
252.225-7001	Buy American and Balance of Payments Program	DEC 2012

252.225-7002	Qualifying Country Sources As Subcontractors	DEC 2012
252.225-7012	Preference For Certain Domestic Commodities	FEB 2013
252.225-7013	Duty-Free Entry	OCT 2013
252.225-7016	Restriction On Acquisition Of Ball and Roller Bearings	JUN 2011
252.225-7019	Restriction on Acquisition of Anchor and Mooring Chain	DEC 2009
252.225-7036	Buy AmericanFree Trade AgreementBalance of Payments Program	DEC 2012
252.225-7038	Restriction on Acquisition of Air Circuit Breakers	JUN 2005
252.227-7013	Rights in Technical DataNoncommercial Items	FEB 2014
252.227-7016	Rights in Bid or Proposal Information	JAN 2011
252.227-7027	Deferred Ordering Of Technical Data Or Computer Software	APR 1988
252.227-7030	Technical DataWithholding Of Payment	MAR 2000
252.227-7037	Validation of Restrictive Markings on Technical Data	JUN 2013
252.232-7003	Electronic Submission of Payment Requests and Receiving	JUN 2012
	Reports	
252.232-7010	Levies on Contract Payments	DEC 2006
252.243-7001	Pricing Of Contract Modifications	DEC 1991
252.243-7002	Requests for Equitable Adjustment	DEC 2012
252.244-7000	Subcontracts for Commercial Items	JUN 2013
252.246-7001	Warranty Of Data	MAR 2014
252.246-7003	Notification of Potential Safety Issues	JUN 2013
252.247-7024	Notification Of Transportation Of Supplies By Sea	MAR 2000

#### CLAUSES INCORPORATED BY FULL TEXT

# 52.223-11 OZONE-DEPLETING SUBSTANCES (MAY 2001)

- (a) Definition. Ozone-depleting substance, as used in this clause, means any substance the Environmental Protection Agency designates in 40 CFR part 82 as--
- (1) Class I, including, but not limited to, chlorofluorocarbons, halons, carbon tetrachloride, and methyl chloroform; or
- (2) Class II, including, but not limited to, hydrochlorofluorocarbons.
- (b) The Contractor shall label products which contain or are manufactured with ozone-depleting substances in the manner and to the extent required by 42 U.S.C. 7671j (b), (c), and (d) and 40 CFR Part 82, Subpart E, as follows:

"WARNING: Contains (or manufactured with, if applicable), a substance(s) which harm(s) public health and environment by destroying ozone in the upper atmosphere."------

The Contractor shall insert the name of the substance(s).

(End of clause)

# 52.243-7 NOTIFICATION OF CHANGES (APR 1984)

(a) Definitions.

"Specifically authorized representative (SAR)," as used in this clause, means any person the Contracting Officer has so designated by written notice (a copy of which shall be provided to Pacship) which shall refer to this subparagraph and shall be issued to the designated representative before the SAR exercises such authority.

<sup>&</sup>quot;Contracting Officer," as used in this clause, does not include any representative of the Contracting Officer.

- (b) Notice. The primary purpose of this clause is to obtain prompt reporting of Government or Pacship conduct that the Contractor considers to constitute a change to this contract. Except for changes identified as such in writing and signed by the Contracting Officer and Pacship, the Contractor shall notify the Pacship Contract Administrator in writing, within 3 calendar days from the date that the Contractor identifies any Government or Pacship conduct (including actions, inactions, and written or oral communications) that the Contractor regards as a change to the contract terms and conditions. On the basis of the most accurate information available to the Contractor, the notice shall state--
- (1) The date, nature, and circumstances of the conduct regarded as a change;
- (2) The name, function, and activity of each Government or Pacship individual and Contractor official or employee involved in or knowledgeable about such conduct;
- (3) The identification of any documents and the substance of any oral communication involved in such conduct;
- (4) In the instance of alleged acceleration of scheduled performance or delivery, the basis upon which it arose;
- (5) The particular elements of contract performance for which the Contractor may seek an equitable adjustment under this clause, including--
- (i) What contract line items have been or may be affected by the alleged change;
- (ii) What labor or materials or both have been or may be added, deleted, or wasted by the alleged change;
- (iii) To the extent practicable, what delay and disruption in the manner and sequence of performance and effect on continued performance have been or may be caused by the alleged change;
- (iv) What adjustments to contract price, delivery schedule, and other provisions affected by the alleged change are estimated; and
- (6) The Contractor's estimate of the time by which the Government and Pacship must respond to the Contractor's notice to minimize cost, delay or disruption of performance.
- (c) Continued performance. Following submission of the notice required by (b) above, the Contractor shall diligently continue performance of this contract to the maximum extent possible in accordance with its terms and conditions as construed by the Contractor, unless the notice reports a direction of the Contracting Officer or a communication from a SAR of the Contracting Officer or Pacship Contract Administrator, in either of which events the Contractor shall continue performance; provided, however, that if the Contractor regards the direction or communication as a change as described in (b) above, notice shall be given in the manner provided. All directions, communications, interpretations, orders and similar actions of the SAR shall be reduced to writing and copies furnished to the Contractor and to the Pacship Contract Administrator. The Contracting Officer shall countermand any action which exceeds the authority of the SAR and notify Pacship.
- (d) Government response. The Contracting Officer shall promptly, within 5 calendar days after receipt of notice, respond to the notice in writing. In responding, the Contracting Officer shall either--
- (1) Confirm that the conduct of which the Contractor gave notice constitutes a change and when necessary direct the mode of further performance;
- (2) Countermand any communication regarded as a change;
- (3) Deny that the conduct of which the Contractor gave notice constitutes a change and when necessary direct the mode of further performance; or
- (4) In the event the Contractor's notice information is inadequate to make a decision under (1), (2), or (3) above, advise the Contractor what additional information is required, and establish the date by which it should be

furnished and the date thereafter by which the Government will respond.

- (e) Equitable adjustments.
- (1) If the Contracting Officer confirms that Government conduct effected a change as alleged by the Contractor, and the conduct causes an increase or decrease in the Contractor's cost of, or the time required for, performance of any part of the work under this contract, whether changed or not changed by such conduct, an equitable adjustment shall be made--
- (i) In the contract price or delivery schedule or both; and
- (ii) In such other provisions of the contract as may be affected.
- (2) The contract shall be modified in writing accordingly. In the case of drawings, designs or specifications which are defective and for which the Government is responsible, the equitable adjustment shall include the cost and time extension for delay reasonably incurred by the Contractor in attempting to comply with the defective drawings, designs or specifications before the Contractor identified, or reasonably should have identified, such defect. When the cost of property made obsolete or excess as a result of a change confirmed by the Contracting Officer under this clause is included in the equitable adjustment, the Contracting Officer shall have the right to prescribe the manner of disposition of the property. The equitable adjustment shall not include increased costs or time extensions for delay resulting from the Contractor's failure to provide notice or to continue performance as provided, respectively, in (b) and (c) above.

Note: The phrases "contract price" and "cost" wherever they appear in the clause, may be appropriately modified to apply to cost-reimbursement or incentive contracts, or to combinations thereof.

(End of clause)

#### SHIP & BASE ACCESS (APR 2013)

Vendors are responsible for correctly submitting forms/applications. Vendors are encouraged to monitor email using "Request a Read Receipt" function and to confirm receipt of facsimile transmissions.

Due to enhanced security measures, ship and base access is required for pre-award ship visits (e.g. ship-check) and for contract performance. Specifically the following permissions are required:

- 1. El Paso Intelligence Center (EPIC) personnel screening requirement
- 2. Base/Repair Facility Access Request
- 3. Vehicle Access Request
- 4. Ship Access List (vendor-provided)

All forms are available for download on the MSC contracts webpage at http://www.msc.navy.mil. Click on "Contracts" in the upper right corner. Click on "Online Library of Common Documents" for all forms.

**EPIC:** Required for access to MSC vessels. Complete EPIC form strictly adhering to format requirements. For CONUS East and Gulf Coast repairs, forward request to the Pacship Facility Security Officer, and for CONUS West Coast and HI repairs, forward to the Pacship Facility Security Officer. EPIC personnel screening requests are desired seven calendar days prior to performance start date. Requests will be managed as expeditiously as circumstances permit. Vendor will be notified by Pacship of personnel who are denied access to the vessel.

**Base/Repair Facility Access:** Permit is required to access Navy facilities. Base/Repair Facility Access Request is desired seven days prior to ship check or performance start date. Submit forms per the document instruction and to the Pacship Facility Security Officer.

**RAPIDGate** has been implemented for access to DoD facilities in CONUS, HI, Guam and Puerto Rico. Vendor is responsible to acquire RAPIDGate status and destination base individual access badge(s) activation prior to

performance start date. Delays that may result from inadequate planning are contractor responsibility. Vendor instructions and program information is available at <a href="http://www.RAPIDGate.com">http://www.RAPIDGate.com</a> or tel. 877.727.4342. RAPIDGate access requires (in succession) (1) Individual Base Commander approval for vendor to access base, (2) Successful vendor RAPIDGate company annual enrollment, (3) Company employee individual enrollment and possession of RAPIDGate identification badge for single base or multiple base (enterprise) access. Vendor is responsible to confirm that each employee held annual RAPIDGate badge is active for the specific facility and performance period in accordance with RAPIDGate User Agreement (<a href="http://www.RAPIDGate.com">http://www.RAPIDGate.com</a>).

Enclave Access request may be selected on the "Naval Base Point Loma (NBPL) Access Request Form."

**Vehicle Access:** Required for vehicle access to Navy facilities. Follow supplemental instructions on Base Access forms or base-specific vehicle access forms.

**Ship Access List (Vendor-Provided):** On company letterhead attachment via email, the vendor is required to provide the Pacship Facility Security Officer with an accurate, current list of performing personnel prior to being admitted aboard the vessel. **Under no circumstances will a hand-delivered list be accepted.** 

(End of Text)

# MSC DUTY FREE ENTRY

In accordance with DFARS 252.225-7013, this material requires duty free entry into the US. Contractor is to initiate the entitlement request via Defense Contract Management Agency's (DCMA) Duty Free Entitlement (DFE) 1.5 website: <a href="http://www.dcma.mil/aboutetools.cfm">http://www.dcma.mil/aboutetools.cfm</a>. If you require assistance, please contact the DCMA helpdesk at 1-888-576-DCMA (3262). This purchase order will not be modified to reimburse the contractor for any customs fees incurred for failure to request duty free entry via this program.